

TRAVEL APPROVAL FORM

Department: County Judge's Office

Event Name: 2025 North & East CJCA Conference

Location: Waco, TX

Event Dates: July 21-24, 2025

Purpose: ☒ Required Continuing Education/Certification
☐ Job Training
☐ Other: _____

Name of Attendees:

Christopher Boedeker _____

| | |
|---|-------------------------|
| <p align="center">Court Decision:</p> <p align="center"><small>This section to be completed by County Judge's Office</small></p> | |
|  | <p>3-24-2025</p> |

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Rachel Sitler

From: do-not-reply@county.org
Sent: Thursday, March 13, 2025 1:32 PM
To: Rachel Sitler
Subject: Confirmation

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

Dear Ms. Rachel Sitler,

Thank you for your recent online submission. Here are confirmation details for your records.

Order Number: 272589

Order Date: Mar 13, 2025 1:31 PM

Bill To: Ms. Rachel Lea Sitler

Order Total: 250.00

Payment Method: You will be billed for the balance due - Purchase Order Number CJO.

| Item | Price | Qty | Total |
|---|--------|-----|--------|
| 2025 North & East CJCA Conference - Hon. Christopher Boedeker <i>When:</i> Jul 21, 2025 9:00 AM - Jul 24, 2025 12:00 PM <i>Where:</i> Waco Convention Center 100 Washington Ave. Waco, TX 76701 United States | 250.00 | 1 | 250.00 |

Registration option: Jul 21, 2025 9:00 AM - County Judge Registration

| | |
|--------------------------------|--------|
| Item Total | 250.00 |
| Item Grand Total | 250.00 |
| Transaction Grand Total | 250.00 |

You may review your registration and event information at any time on our website by logging into your [Member Portal](#).

Additional information will be emailed to you soon. If you have any questions, please contact Education Services at (800) 456-5974.

Texas Association of Counties

This email was sent to rsitler@johnsoncountytexas.org.



North and East Texas County Judges and Commissioners Association

July 21, 2025 - July 24, 2025 multi-day

09:00 AM - 05:00 PM

Waco Convention Center
100 Washington Ave
Waco, TX 76701

Contact: Michele Ewerz or Jackie Boone at (800) 456-5974

[Contact Us](#)

Registration

AGENDA

Monday, July 21

9 a.m. - 5 p.m.: Registration and Information Desk Open



9 a.m.: Coffee Break



9:30 - 10:20 a.m.: Overview of Emergency Management



10:20 - 11:10 a.m.: Putting the Pieces Together



11:10 a.m. - 12:20 p.m.: Provided Lunch for Early Bird Session



12:20 - 1:10 p.m.: Budgeting for Disasters



1:10 - 2 p.m.: Documenting Your Disasters



2 - 5 p.m.: Ice Cream Social With Exhibitors



3 p.m.: Committee Meetings



Resolutions Committee Meeting, Nominations Committee Meeting, Site Selection Committee Meeting, and Scholarship Committee Meeting



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Registration

AGENDA

Tuesday, July 22

| | | |
|--|-------------------------------------|--|
| 7:30 a.m. - 5 p.m.: Registration and Information Desk Open | | |
| 7:30 a.m. - 3:45 p.m.: Exhibit Hall Open | | |
| 7:30 a.m.: Breakfast in the Exhibit Hall | | |
| 8 - 8:50 a.m.: Opening Ceremonies | | |
| 8:50 - 9:40 a.m.: 4.016 Leadership Team Building: Keynote Address | | |
| 9:40 - 10:40 a.m.: Refreshment Break in the Exhibit Hall | | |
| 10 a.m. - 4:30 p.m: Spouse Event | | |
| 10:40 - 11:30 a.m.: 3.014 Working With the Legislature | | |
| 11:30 a.m. - 1 p.m.: Lunch in the Exhibit Hall | | |
| 11:30 a.m. - 1 p.m.: Past Presidents' Luncheon | | |
| 1 - 1:50 p.m.: 3.018 Environmental Issues: County Considerations for Groundwater | Commissioners Court Training | |
| 1:50 - 2:40 p.m.: 3.016 County Roads: Culvert Sizing on County Roads | Commissioners Court Training | |
| 2:40 - 3:35 p.m.: Refreshment Break in the Exhibit Hall | Commissioners Court Training | |
| 3:35 - 4:25 p.m.: Floodplain Planning | Commissioners Court Training | |
| 4:25 - 5:15 p.m.: Dealing with Nuisance Animals | Commissioners Court Training | |
| 5:15 p.m.: Commissioners Recess | | |
| 1 - 2 p.m.: Criminal Law DWI Case Overview | Judicial Training for County Judges | |
| 2 - 3 p.m.: Mental Health Commitment Cases | Judicial Training for County Judges | |
| 3 - 3:15 p.m.: Refreshment Break in the Exhibit Hall | Judicial Training for County Judges | |
| 3:15 - 4:15 p.m.: Guardianship | Judicial Training for County Judges | |
| 4:15 - 5:15 p.m.: Moderated Discussion: Legislative Session Updates | Judicial Training for County Judges | |
| 5:15 p.m.: Judges Recess | | |
| 6 p.m.: Host Court Night | | |



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🕒 09:00 AM - 05:00 PM

📍 Waco Convention Center
100 Washington Ave
Waco, TX 76701

📞 Contact: Michele Ewerz or Jackie Boone at (800) 456-5974

[Contact Us](#)

Registration

AGENDA

Wednesday, July 23

| | |
|---|---|
| 7:30 a.m.: Breakfast in the Exhibit Hall | ⌵ |
| 7:30 - 10:30 a.m.: Exhibit Hall Open | ⌵ |
| 7:30 a.m. - 3 p.m.: Registration and Information Desk Open | ⌵ |
| 8 - 8:30 a.m.: Association Business Meeting | ⌵ |
| 8:30 - 9:20 a.m.: 4.022 Cybersecurity | ⌵ |
| 9:20 - 10:20 a.m.: Refreshment Break in the Exhibit Hall | ⌵ |
| 10:20 - 11:10 a.m.: Criminal Surveillance | ⌵ |
| 11:30 a.m. - 12:45 p.m.: Presidents Luncheon & Installation of Officers | ⌵ |
| 1 - 5 p.m.: Spouse Event | ⌵ |
| 1 p.m.: Domino Tournament | ⌵ |
| 1 p.m.: Cornhole Tournament | ⌵ |
| 1:30 p.m.: Sporting Clay Tournament | ⌵ |
| 1 - 1:50 p.m.: 2.006 County Tax Assessor-Collector | ⌵ |
| 1:50 - 2 p.m.: Refreshment Break | ⌵ |
| 2 - 2:50 p.m.: 2.010 Justice of the Peace | ⌵ |
| 2:50 p.m.: Recess | ⌵ |



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Registration

AGENDA

Thursday, July 24

7:30 a.m. - noon: Registration and Information Desk Open



8 - 9 a.m.: Inspirational Breakfast



9 a.m.: Morning Coffee



9:30 - 10:20 a.m.: 4.012 Personnel: County Retirement



10:20 - 11:10 a.m.: Appraisal District Changes



11:10 - 11:25 a.m.: Refreshment Break



11:25 a.m. - 12:15 p.m.: 4.010 Financial Investments



12:15 p.m.: Closing Ceremonies



12:30 p.m.: Pledges to the U.S. and Texas Flags



12:30 p.m.: Adjourn





Courtyard Waco

101 Washington Avenue, Waco, Texas USA, 76701

Confirmation Room 1: 75676702

Your reservation is guaranteed to your Mastercard card.

Stay Details

STAY DATES
Mon, Jul 21, 2025 - Thu, Jul 24, 2025

TOTAL FOR STAY
565.74 USD

ROOM TYPE
Guest room, 1 King, Sofa bed

| ROOMS | ADULTS |
|-------|--------|
| 1 | 1 |

ROOM PREFERENCES
No room preferences were selected.

RATE
NORTH & EAST COUNTY

Summary of Charges

1 room for 3 night(s)

| | |
|-------------------------|------------|
| Monday, Jul 21, 2025 | 159.00 USD |
| Tuesday, Jul 22, 2025 | 159.00 USD |
| Wednesday, Jul 23, 2025 | 159.00 USD |

| | |
|-------------------------------------|------------|
| Total Cash Rate | 477.00 USD |
| Estimated Government Taxes and Fees | 85.86 USD |
| State Cost Recovery Fee | 2.88 USD |

| | |
|----------------|------------|
| Total for Stay | 565.74 USD |
|----------------|------------|